



Request for Proposal (RFP): Licensed Clinician



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PURPOSE

The purpose of this Request for Proposal (RFP) is to identify an experienced licensed clinician to deliver therapeutic services including but not limited to counseling, assessments, and treatment plans, for houseless youth between the ages of 14-24 years of age. Residential Youth Services and Empowerment (RYSE) seeks to contract with a qualified clinician, with an immediate start date and with an end date of August 30, 2025. The clinician will be working on a part-time schedule providing services to 3-4 clients a day.

BACKGROUND

Residential Youth Services and Empowerment (RYSE) mission to empower street youth to move beyond homelessness. RYSE serves vulnerable youth experiencing homelessness, many of whom face significant mental health challenges. We aim to provide high-quality, accessible behavioral health support to empower our clients toward stability and well-being. The selected clinician will play a critical role in achieving these objectives.

DESIRED QUALIFICATIONS

RYSE seeks a licensed clinician with a deep understanding of and appreciation for Hawai'i history, culture, and people, and a dedication to relationship-based communication and trauma-informed care. The ideal licensed clinician would be based in Hawai'i with a mission aligned to the purpose of this program.

Clinician to hold a current license to practice counseling in the State of Hawaii. This could include a psychologist, licensed clinical social worker (LCSW), licensed mental health counselor (LMHC), or licensed marriage and family therapist (LMFT)



PROVIDER REQUIREMENTS AND EXPECTATIONS

A. Therapeutic Services

- Provide therapeutic services including individual counseling sessions tailored to the needs of youth experiencing homelessness. Counseling services may be either in person or using a virtual platform of the provider's choosing.
- Utilize evidence-based therapeutic approaches to address trauma, anxiety, depression, and other mental health issues.

B. Assessments

- Create individualized treatment plans tailored to the client's needs and goals
- Conduct comprehensive mental health assessments and screeners including but not limited to, biopsychosocial assessments, PHQ-9, GAD, suicide risk assessment, etc.

C. Documentation of Disability

- Prepare professional documentation and letters to support clients' applications for disability benefits, such as for General Assistance (GA) and SSI/SSDI.

D. Diagnosing

- Provide accurate mental health diagnoses in accordance with DSM-5 criteria.
- Ensure diagnoses are documented clearly and communicated effectively to clients and behavioral health staff.

E. Coordination

- Coordinate with behavioral health staff, including but not limited to behavioral health coordinators, substance abuse counselors, and behavioral health program manager as needed.
- Coordinate with outside service providers and community agencies as needed

F. Record Keeping

- Maintain required records and submit appropriate documentation for reports.

G. Confidentiality

- Comply with all privacy and security standards as stipulated by the Health Insurance Portability and Accountability Act (HIPAA) of 1996.



FUNDING AND TIMELINE

The contract amount is expected to be no more than \$23,400 over a maximum of six months. The selected clinician will invoice RYSE for all therapeutic services provided to youth. RYSE reserves the right to discontinue funding if services are determined unsatisfactory at RYSE sole discretion.

Contract Period: From the date of award through August 30, 2025

PROPOSAL SUBMISSION GUIDELINES

If interested, please submit a resume, documentation outlining qualifications, and sample work, to Behavioral Health Program Manager, Andre Fraticelli, at afraticelli@rysehawaii.org.

Submissions must include the following components:

1. **Organization Information:** Name, address, business name (if applicable), contact phone number and email address.
2. **Experience and Capabilities:** Include resume, proof of active license to practice counseling in the State of Hawaii. Include name(s), background, and experience of individual(s) leading the work. Include examples of prior work projects related to this RFP. (Maximum 750 words)
3. **Sample work:** Program descriptions of current or past projects, data analysis or report, program case study, etc. (Maximum 750 words)
4. **Desired Results:** Description of how data will be collected, including but not limited to, the number of unduplicated clients served, total therapy sessions provided, total assessments conducted.

SCHEDULE OF EVENTS

The anticipated schedule of activities related to this RFP is as follows:

RFP issued: January 29, 2025

Proposals Due: February 12, 2025 @ 11:59pm HST

Anticipated award date: February 18, 2025

All dates are subject to change at the discretion of RYSE



CONTACT INFORMATION

Should you have any questions please contact Andre Fraticelli, Behavioral Health Program Manager at afraticelli@rysehawaii.org